

## MINUTES OF THE 2015 ANNUAL GENERAL MEETING

of the

## HEALTH INFORMATICS SOCIETY OF AUSTRALIA

Date: Tuesday 4 August 2015  
Time: 8.00am to 8.41am (AEST)  
Venue: Brisbane Convention & Exhibition Centre

### 1 Welcome and attendance

#### 1.1 Attendance

Members present were noted by name by HISA Staff members on entry to the meeting

 List of attendees attached

#### 1.2 Apologies

Tam Shepherd

### 2 Minutes of the 2014 Annual General Meeting

There were a number of errors identified in the 2014 Minutes:

#### Page 1:

The heading should be MINUTES OF THE 2014 ANNUAL GENERAL MEETING

The Date should be Wednesday 13 August 2014

Section 2 heading should be Minutes of the 2013 Annual General Meeting

#### Page 2:

Section 4 the financial report reported should be 2013-2014

Section 7 should be Election of six (6) Board members

#### Attendance List:

Jen Bichel-Findlay was present but not included on the list.

With those amendments, the Minutes were accepted as true and correct; motion was proposed by Karen Gibson, seconded by Lis Herbert.

### 3 Chairperson Report

David Hansen gave a verbal chairperson report, accompanied by a PowerPoint presentation.

#### 3.1 HISA Highlights 2014/2015

The highlights from the previous year were listed as HIC14 in Melbourne, Australian Telehealth Conference in Sydney, CHIA (over 100 certified), and the popularity of the HISA Breakfast Sessions, Membership, State Branch strength, finance and new opportunities. It was also identified that Greg Moran has been an asset in developing the business relationships and opportunities for HISA.

### **3.2 HISA's Vision, Mission and Strategic Framework**

The chair reiterated the vision, mission and strategic framework of HISA, and highlighted the Strategic Priorities for 2015 in relation to the strategic pillars of Workforce; Leadership, Influence and Advocacy; Professional Advancement; Learning, Education and Training; Marketing and Communications; Community; and Organisational Capability.

### **3.3 CHIA**

There are currently 101 CHIAs, and we are receiving group bookings from employers, including 16 from a Queensland hospital in the last week. There are 200 current CHIA registrations. The chair reminded attendees that CHIA is governed by ACHI, HIMAA and HISA. The CHIA Examination Committee have recently reviewed all the questions, new questions are being written, and the process for recertification is soon to be launched.

### **3.4 Relationships**

HISA has formed collegial relationships with HIMAA, ACHI, IMIA, HINZ, COACH, AMIA and CHIMA.

### **3.5 Membership**

There are currently 1000+ members, and HISA is aiming for 2000. Our community comprises 11000 who receive regular HISA communications, and a member loyalty program was launched at HIC this year.

HISA is facing challenges in relation to membership, including the need for an increasing value proposition for members, and the still high relationship between HIC attendance and membership renewal. HISA would be grateful for any member feedback to assist our strategies for doubling HISA membership.

### **3.6 HISA Communications**

There has been substantial revision of the HISA logo, tagline, website and launch of the HISA Digital Health Community Book. In terms of HISA's reach, we email 10 000+ people, have 1800 Twitter followers (with #HIC14 receiving 17M impressions), have 2600+ LinkedIn followers, and the national and international reach is growing.

### **3.7 Publications**

Two publications were launched in the last year – the 2015 Australian Guidelines for the Protection of Health Information (edited by Peter Croll, Patricia Williams & Emma Hossack) and the proposed publication (date of publication yet to be determined) of the E-Safety Avoiding E-latrogenesis: A Professional Practice Standard for Health Informaticians (edited by David Rowlands, John Zelcer & Trish Williams)

### **3.8 Conferences**

There were 800+ delegates at HIC14, 200+ delegates at ATC15, and registration is currently open for Big Data 2015 which is in October in Sydney. HITWA was successfully held in 2014 and will be offered again in 2016.

### **3.9 Special Interest Groups**

At next year's HIC, NIA will be celebrating 25 years. NIA was the precursor to HISA. There will be rebranding into Communities of Practice. Publications have addressed privacy and eSafety. In terms of Digital Hospital Design, there will be an annual conference and international tour in 2016. Indigenous Informatics plans to reboot, following a meeting at HIC tomorrow to discuss its potential. Lastly, a new SIG is being formed, following 150 responses to an EOI for Clinical Informatics.

### 3.10 HISA State Branches

2014/2015 has been one of the most successful AGM rounds ever, with high level candidates attracted to all state branch committees. State branch activity is really the entry point into HISA Leadership positions, as they provide local engagement with members and tend to focus on value proposition at the local level. Events are targeted at groups we want to attract into the HISA community. The strategic role of the state branches is increasing, with regular meetings with the HISA Board and CEO. A new state branch in Tasmania is soon to be launched, and NT has highlighted interest in a branch.

### 3.11 HISA Board Activities

The role of the Board members is to grow HISA. Board members now sponsor activities such as conferences and strategic initiatives, and the work with each other, HISA members and HISA staff to bring activities through to fruition.

### 3.12 HISA Board Activities 2014/2015

The following people were thanked for their specific contributions to activities in the past year:

Internal HISA policies	Karen Gibson
HISA Advisory Service	Michael Gill
CHIA Board	David Hansen & Trish Williams
CHIA Examination Committee	Jen Bichel-Findlay
Welfare Informatics	Tam Shepherd
A high performing HISA Board	Denis Tebbutt
ATC15	Leigh Donoghue
Big Data 2015	David Hansen
Privacy & E-Safety publications	Trish Williams
Clinical Engagement	Lis Herbert, NIA, Martin Seneviratne, Carl Kushel

Lastly, the Chair thanked the Board, the HISA CEO and staff, and David Rowlands, Nigel Chartres and Michael Gill.

## 4 Treasurer Report

Phil Robinson presented the financial report for 2014-2015. The Treasurer requested that the report be accepted; proposer to this motion was Julianne Oorloff and seconder was Lis Herbert.

## 5 Approval of the Audited Financial Accounts 2013-2014

Karen Gibson moved acceptance of the 2014-2015 Audited Financial Report and Declarations which was made available at the annual general meeting, and this was seconded by Nigel Chartres.

## **6 Appointment of auditors**

The appointment of Auditors, Sean Denham & Associates, was approved for 2015-2016 by all present voting unanimously. Moved by Karen Gibson and seconded by Nigel Chartres.

## **7 Election of four (4) Board members**

There are four (4) vacant 2 year positions for the HISA Board, and 17 nominations were received. 126 votes were submitted electronically prior to the Board meeting, 2 proxies were received, and further voting took place during the meeting. Counting will be performed by the Returning Officer, Cathy Doran, and Vera Jovanovic. The successful nominees will be notified at the HISA Board meeting held at 12.30pm today and announced at the HISA conference dinner. Existing Board and all nominees were invited to attend the Board meeting

## **8 Other Business**

No other business was raised

Meeting closed: There being no further business the meeting closed at 8.41am.