

## MINUTES OF THE 2018 ANNUAL GENERAL MEETING

of the

## HEALTH INFORMATICS SOCIETY OF AUSTRALIA

Date: Tuesday 31 July 2018  
Time: 1.01pm to 1.47pm (AEST)  
Venue: International Convention Centre, Sydney

### 1 Welcome and attendance

#### 1.1 Attendance

Members present were noted by name by HISA Staff members on entry to the meeting

 As attached

#### 1.2 Apologies

Leigh Donoghue

### 2 Minutes of the 2017 Annual General Meeting

The Minutes were accepted as true and correct; motion was proposed by Louise Schaper, seconded by Lis Herbert.

### 3 Chairperson Report

David Hansen thanked members for attending HIC 2018: Bring together health's most forward thinking innovators, which received over 1100 registrations this year. He then gave a verbal chairperson report, accompanied by a PowerPoint presentation. The report was moved by Phil Robinson and Seconded by John Lambert.

#### 3.1 HISA's Strategic Plan

The chair informed the attendees that the Strategic Plan will be published in the very near future. The 4 main themes of the Plan are Workforce; Leadership, Influence & Advocacy; Community; and Organisational Capacity

#### 3.2 Community

There are currently 1329 members, of which 30% have been members for 5+ years. Membership includes > 100 organisational members. Despite this increase, there is a need to continue to increase membership.

This year we have held the biggest HIC eve, with >1100 delegates. Acknowledgements to Jeff Parker, who has attended all HICs to date, and Paul Donaldson, who has attended 22 of the 25 HICs.

### 3.3 Activity

- HISA has a variety of events, with events also accruing CPD points for CHIA recertification. The 15<sup>th</sup> International Conference on Nursing Informatics - NI 2020 - is being co-located with HIC in Brisbane, and this is an opportunity to increase nursing membership ([hisa.org.au/nursing](http://hisa.org.au/nursing)).
- MedInfo 2021, the 18<sup>th</sup> World Congress on Medical and Health Informatics, will be held in Sydney 21-25 August.
- State branches are continuing to provide events.
- HISA Journal Club ([hisa.org.au/journalclub](http://hisa.org.au/journalclub)) is showcasing academic endeavours in digital health.
- There are currently 395 CHIAs.
- Several Communities of Practice are now operational – Cybersecurity, UX, Clinical Informatics Network, Precision Medicine, and Digital Hospital Design. Members are invited to join any of these Communities of Practice.
- Health Analytics 2018 is being held in Melbourne 22-23 October.
- HITWA is being held in Perth 9 October.
- HISA Social Link was activated.
- CXIO Network was established for Clinical Leaders in Digital Health. A group effort between ADHA, ACHI and HISA, this is a specialised forum for clinical leaders in digital health to share information, collaborate and be part of Australia's digital health movement.
- HISA supports the newly created Australian Digital Health Executives Network commenced, which is a network formed by a collaboration of senior digital health executives across Australia.
- HISA continues to work with ACHI on common projects.
- 2018 is HISA's 25<sup>th</sup> anniversary celebration.

## 4 Treasurer Report

Phil Robinson presented the financial report for 2017-2018. The deficit for 2017/2018 was \$39,696 and the Members Equity was \$601,110. The audited financial statements for the year ended 30 April 2018 are available on the HISA website, and paper copies were distributed at the meeting. The Treasurer requested that the report be accepted; proposer to this motion was Phil Robinson and seconder was Trish Williams.

## 5 Approval of the Audited Financial Accounts 2017-2018

Phil Robinson moved acceptance of the 2017-2018 Audited Financial Report and Declarations which was made available at the annual general meeting, and this was seconded by Karen Gibson.

## 6 Appointment of auditors

The appointment of Auditors, Sean Denham & Associates, was approved for 2018-2019 by all present voting unanimously. Moved by Phil Robinson and seconded by Jen Bichel-Findlay.

## 7 Special resolutions, Constitutional Review

AGM attendees were provided with three (3) motions in printed format in relation to a review of the HISA Constitution. The Treasurer Phil Robinson explained that the intent of the amendments to the Constitution was to clarify the objectives of HISA to reinforce HISA's role in "the sharing of knowledge and advancement of education in health informatics and digital health". These amendments were to assist HISA in clarifying its' charitable status to the Australian Charities and Not-For-Profits Commission and to ensure our not-for-profit status for taxation purposes.

### A. Status

**Motion 1:** To amend the HISA Constitution section 2 'Status' as per the proposed amendments (new text, in green font)

Operate predominantly for the promotion, development and attainment of its objects.  
Apply its income and any surplus in promoting its objects.  
Not carried on for the purpose of profit/gain to its individual members.

### B. Objects and Purposes

**Motion 2:** To amend the HISA Constitution section 4 'Objects and Purposes' as per the proposed amendments (new text in green font; delete current text in red font).

The objectives of HISA are for better health through the sharing of knowledge and advancement of education in health informatics and digital health. HISA does this through:  
~~The objectives of HISA are to enhance healthcare by the use of informatics technologies through a national network of individuals and groups by:~~

### C. Surplus Income and Property on Winding Up

**Motion 3:** To amend the HISA Constitution section 93 'Surplus Income and Property on winding Up' as per the proposed amendments (new text, in green font).

(iii) its income is exempt under the Income Tax Assessment Act 1936

It was highlighted from an attendee that the wording of eHealth should be altered to digital health, and health v healthcare should be examined. The chair indicated that this wording can be altered during the next constitutional review.

All three (3) motions were passed.

## 8 Election of four (4) Board members

There are four (4) vacant 2-year positions for the HISA Board, and 12 nominations were received. 568 votes were submitted electronically prior to the AGM, which is more than double the votes in the previous year (n=245). Counting was validated by the Returning Officer, Julianne Oorloff, and Kristal Kitto. The successful nominees were Jen Bichel-Findlay, David Hansen, Kudzai Kanhutu, and Trish Williams. David Hansen congratulated the successful nominees and thanked all nominees for their commitment to HISA. He also thanked the previous Board.

All board members take on activities, and if particular expertise is required, appointees can be co-opted for specific activities.

## **9 Other Business**

No other business was raised

Meeting closed: There being no further business the meeting closed at 1.47pm.